



BOARD OF DIRECTORS MEETING MINUTES

September 22, 2026

Zoom

Directors Present:

President William Healey, RES; President-Elect/Treasurer Terry Taylor, CAE, RES, AAS, FIAAO; Vice President Kara Endicott, CAE, AAS, RES; Immediate President Donna VanderVries, CAE, AAS, PPS, Esq; Kevin Prine, RES, AAS, CAE; Douglas Warr, AAS; Lloyd Funk, CAE; Allen Jolley, AAS; Scott Russell, AAS, PPS, RES; Billy Burle; Damian Lara; Kirk F. Boone, PPS, AAS, FIAAO; Timothy G. Hall Sr., AAS; and Executive Director Amy Rasmussen, CAE, RES, AAS, FIAAO.

Directors Absent:

Ginny Whipple, AAS

Attendees:

Deputy Executive Director Stephanie Whitcher, CPA, MBA; Senior Director of Communications & Marketing Derek Helms; Senior Director of Business Innovation Ashley Lathrop, MBA, Senior Director of Professional Development Erin Eades; Senior Director of Meetings and Events Anita Lara, CMP; Senior Director of Membership and Community Engagement Shawn Chevreux, MSE; Executive Administrator Becky Behrens, MPA; Governance Committee Chair Dorothy Jacks, AAS, FIAAO; Research and Standards Chair Melissa Baer, CAE; Alan Dornfest, Michael Mills, CAE, AAS, MAS, RES; AAS; Assessment Advisor Shannon Hiss, RES; Director of Library Services Elizabeth Ferguson, PhD; Carol Gordon, AAS; Zach Carr; Stuart Topliff, FIAAO; Linda Cwiek, FIAAO; Cadastral Mapping Task Force Chair Christine Stinchcomb; Professional Development Committee Chair Brad Fowler, AAS, RES; and Director of Credentialing Jarron Paronto.

I. CALL TO ORDER

Welcome, Roll Call

President William Healey, RES, called the meeting to order at 2:09 p.m. (CT). Executive Administrator Becky Behrens, MPA, called the roll, and a quorum was declared.

Approval of Agenda

President Healey, RES, presented the agenda for approval.

MOTION: I move to approve the Board of Directors Meeting Agenda for September 22, 2026, as presented.

Made by: Immediate Past President Donna VanderVries, CAE, AAS, PPS, Esq.

Seconded by: Scott Russell, AAS, PPS, RES

Motion carried.

I. BUSINESS MEETING AND ACTION ITEMS

Approval of Minutes

MOTION: I move to approve the minutes of the July 24-25, 2026, Board of Directors Meeting.

Made by: Lloyd Funk, CAE

Seconded by: President-Elect/Treasurer Terry Taylor, CAE, RES, AAS, FIAAO

Motion carried.

Director Damian Lara joined the meeting at 2:15 p.m. Director Timothy G. Hall Sr., AAS joined the meeting at 2:18 p.m.

Standard on Ratio Studies

Research and Standards Chair Melissa Baer, CAE, provided a timeline of the work done on the standard. She outlined the changes to the standard, including VEI creation, calculation corrections, updated terminology, and index clarifications. She provided an overview of what the changes mean in practice for assessment jurisdictions, oversight agencies, and the public.

MOTION: I move to approve the Standard on Ratio Studies as submitted.

Made by: Douglas Warr, AAS

Seconded by: Kirk F. Boone, PPS, AAS, FIAAO

Motion carried.

Standard on Parcel Mapping and Parcel Identification Exposure

Cadastral Mapping Task Force Chair Christine Stinchcomb advised that changes to GIS, CAMA, web mapping, data governance frameworks, international alignment, and parcel identifier types were drivers for updating the standard. She stated that the standard hasn't had revisions since 2015. She advised that the new name of the standard will be the Standard on Parcel Mapping and Parcel Identification. She provided information on some of the revised sections which include authoritative data and the assessor's role, data integration, web maps and imagery updates, quality control framework, and parcel identifiers.

MOTION: I move to approve the Standard on Parcel Mapping and Parcel Identification for exposure.

Made by: Billy Burle

Seconded by: Immediate Past President Donna VanderVries, CAE, AAS, PPS, Esq.

Motion carried.

Friends of the Library Grant Renaming

Director of Library Services Elizabeth Ferguson, PhD, provided an overview of the Friends of the Paul V. Corusy Memorial Library Trust Grant. She advised that the Committee would like to formally name the grant as the Peter F. Korpacz Research Grant to recognize his contributions to IAAO.

MOTION: I move to approve the renaming of the Friends of the Paul V. Corusy Memorial Library Trust Grant to the Peter F. Korpacz Research Grant.

Made by: Timothy G. Hall Sr., AAS

Seconded by: Immediate Past President Donna VanderVries, CAE, AAS, PPS, Esq.

Motion carried.

Professional Development Report

Professional Development Committee Chair Brad Fowler, AAS, RES, provided an overview of the revisions to the Professional Development Committee manual, which changes the requirements for the UBC for MAS candidates. He provided an overview of the Procedural Rule amendment, which removes Course 312 as a CAE designation requirement.

MOTION: I move to approve the amendment to Procedural Rule 7.11 as recommended by the Professional Development Committee.

Made by: President-Elect/Treasurer Terry Taylor CAE, RES, AAS, FIAAO

Seconded by: Timothy G. Hall Sr., AAS

Motion carried.

MOTION: I move to approve the amendment to the Professional Development Manual regarding changes to the UBC Equivalency Policy.

Made by: Lloyd Funk, CAE

Seconded by: Kirk F. Boone, PPS, AAS, FIAAO

Motion carried. *Abstention: Kevin Prine, RES, AAS, CAE*

Governance Committee Report

Governance Committee Chair Dorothy Jacks, AAS, FIAAO, provided an overview of the amendment to Procedural Rule 1.06, which changes DEI to Access and Advancement due to the recently approved renaming of the Council.

MOTION: I move to approve the amendment to Procedural Rule 1.06.

Made by: Timothy G. Hall Sr., AAS

Seconded by: Billy Burle

Motion carried.

2031 Welcome Reception Venue Selection

Sr. Director of Meetings and Events Anita Lara, CMP, advised that Board approval is requested to secure the Rock and Roll Hall of Fame for the 2031 Welcome Reception venue.

MOTION: I move to approve that staff negotiate a contract with the Rock and Roll Hall of Fame for the 2031 Annual Conference Welcome Reception.

Made by: Immediate Past President Donna VanderVries, CAE, AAS, PPS, Esq.

Seconded by: Timothy G. Hall Sr., AAS

Motion carried.

NACo Lease Agreement

Executive Director Amy Rasmussen, CAE, RES, AAS, FIAAO, provided an overview of the current NACo lease. As directed by the Board during the July Board of Directors Meeting, she reached back out to NACo to negotiate a reduction in the proposed renewal costs. NACo has agreed to offer IAAO reduced costs on an incrementally increasing scale if the contract was renewed. Discussion was had that this would be included in the 2027 budget.

MOTION: I move to approve the renewal of the NACo Lease for a five-year term as presented.

Made by: Lloyd Funk, CAE

Seconded by: Kevin Prine, RES, AAS, CAE

Motion carried.

Academy of Construction & Real Estate MOU

Executive Director Amy Rasmussen, CAE, RES, AAS, FIAAO, provided an overview of the MOU, which would formalize a relationship between IAAO and the Academy of Construction & Real Estate (ACRE). The MOU would allow both groups to collaborate on conference participation and continuing education opportunities. There has been discussion that the first day of their 2027 conference will focus on mass valuation. Executive Director Rasmussen advised that any financial obligations would need to be agreed upon separately.

MOTION: I move to approve the MOU with the Academy of Construction & Real Estate.

Made by: Billy Burle

Seconded by: President-Elect/Treasurer Terry Taylor CAE, RES, AAS, FIAAO

Motion carried.

Finance and Accounting Report

Deputy Executive Director Stephanie Witcher, CPA, and MBA provided an overview of the budget request, which approves \$430 for the Access and Advancement Council to purchase items for conference.

MOTION: I move to approve the budget request for the Access and Advancement Council.

Made by: Kevin Prine, RES, AAS, CAE

Seconded by: Timothy G. Hall Sr., AAS

Motion carried.

2027 Committee and Task Force Selection

President-Elect/Treasurer Terry Taylor, CAE, RES, AAS, FIAAO, provided an overview of the 2027 Committees and Task Forces. He provided an update on the changes, which include new and sunseting task forces. Committee, Council, and Task Force selection will occur in November.

New Task Forces 2027	Sunsetting Task Forces in 2026
AVM Standard Task Force	Data Aggregation Task Force
MARP Standard Task Force	Leadership Development Task Force
Contamination Task Force	Marijuana Valuation Task Force
International Alignment Task Force	Master Exam Task Force
	Property Tax Challenge White Paper Task Force

MOTION: I move to approve the 2027 Committee and Task Force list.

Made by: Damian Lara

Seconded by: Lloyd Funk, CAE

Motion carried.

President-Elect/Treasurer Taylor advised the Board that they will be receiving the Executive Director evaluation forms in the upcoming weeks.

Meeting adjourned at 3:35 p.m. (CT).

President William Healey, RES

Amy Rasmussen, RES, AAS, FIAAO
Executive Director & Secretary