

IAAO Legal Seminar ♦ December 13-14, 2018 ♦ Chicago, Illinois

Three Ways To Register:

1. **Online** at www.iaao.org/Legal2018
2. **Fax** this completed registration form, if you are paying with a credit card, to 816-701-8149 or email to mense@iaao.org.
3. **Mail** this completed registration form and payment by check to the IAAO Bank Lockbox at:
IAAO, PO Box 29900, Dept. 929, Phoenix, AZ 85038-0900.

Registration or program questions? E-mail mense@iaao.org or call 816-701-8109.

Step 1—Registration *(Please print legibly)*

First Name

Last Name

Title

Employer

Employer's Street Address

City

State

Zip/Postal Code

Country

Phone

Fax

E-mail

Emergency Contact Name

Phone

Step 2—Registration Fees/Special Needs *(includes materials, continental breakfasts and lunches)*

	Discount fee by Nov. 1	On-site fee after Nov. 1	Amount Due
IAAO Member	\$500	\$550	
Nonmember	\$625	\$700	
Total Amount Due			

If you have any special needs, we are here to accommodate you. Please indicate any dietary/physical needs.

Dietary: Diabetic Vegetarian

Food Allergies _____

Physical: Please check here if you require special accommodations to participate. E-mail a description of your needs by November 16, 2018 to mense@iaao.org. After November 16, 2018 we cannot guarantee we can accommodate your request.

Check here if seeking CLE credit.

State and attorney registration # _____
(Deadline to request CLE is Oct. 1, 2018)

Step 3—Payment

Check (payable to IAAO) Visa MasterCard AMEX
(U.S. currency only. Allow 10 working days for IAAO to receive mailed registrations)

Fax 816-701-8169 or contact IAAO (816-701-8109) with credit card number

Card Number

Expiration Date

CSC Code

Cardholder's Name (print)

Cardholder's Signature

Refund/Cancellation & Photo Policy

Guarantees for food service, printing, and space rental cannot be changed by IAAO at the last moment. For this reason we must adhere to strict guidelines. Requests for refunds will be honored, less a \$100 processing fee, only if received in writing by November 20, 2018. No refunds will be made after Nov. 20, 2018. No refunds are given for no-shows. Send your cancellation notice to mense@iaao.org, by mail to IAAO, 314 W. 10th St., Kansas City, MO 64105 or by fax to 816-701-8149. By completing and submitting this registration form, you agree to abide by the refund and cancellation policy.

Registrants of IAAO Events agree to allow IAAO and its official photographer to photograph them in the context of the event. Footage captured by IAAO's photographer may be used in future print and electronic promotional and archival materials. For questions or concerns, please call 816-701-8100 or email info@iaao.org.