



INTERNATIONAL ASSOCIATION of ASSESSING OFFICERS
86th ANNUAL INTERNATIONAL CONFERENCE ON ASSESSMENT ADMINISTRATION
August 30th to September 2nd, 2020 – Denver, Colorado

REGISTRATION

First Name _____ Middle Initial _____ Last Name _____
Preferred Name for Badge _____
Employer _____ Title _____
Address _____
City _____ State/Province _____ Zip/Postal Code _____ Country _____
Phone _____ Fax _____ E-mail _____

EMERGENCY CONTACT

Name _____ Phone _____

SPECIAL NEEDS

If you have any special needs, please indicate in the space provided below:

- Dietary Please List _____
 Physical Please check here if you require special accommodations to participate.

E-mail a description of your needs by Wednesday, July 29, 2020 to Rachel Mense at mense@iaao.org. After the deadline, we cannot guarantee that your request will be accommodated.

REGISTRATION TYPES AND FEES

Please indicate if any of the following apply:

- First Time Attendee Volunteer* Speaker

*Coupon code required on registration form.

CONFERENCE EVENTS

Full Registrations provides full access to all events. One Day registration includes all events on that day, except for the Closing Gala Dinner on Wednesday. Guest Registration does not have access to program sessions, or proceedings. ***Guest registrations are not for business associates or colleagues.***

REGISTRATION DEADLINES

EARLY BIRD Expires after July 17, 2020

REGULAR July 18 – August 14, 2020

ONSITE After August 14, 2020

Save time, register online!

REGISTRATION TYPE	EARLY BIRD RATE Through July 17	GENERAL REGISTRATION July 18 – August 14	ON-SITE RATE Begins Aug 15	AMOUNT DUE	
Full Registration—IAAO Member IAAO Member # _____	\$645	\$770	\$895		
Full Registration—Non-Member <i>Includes 2020 IAAO Membership at no charge!</i>	\$845	\$970	\$1095		
Women’s Initiative Workshop (Fri-Sat) <i>“Dare to Lead” Workshop on 8/28 and 8/29. Does NOT include Wednesday’s Women’s Initiative Luncheon</i>	\$250	\$250	\$250		
One-Day Registration - IAAO Member Monday__ Tuesday__ Wednesday__	\$350	\$390	\$420		
One-Day Registration - Non-Member Monday__ Tuesday__ Wednesday__	\$455	\$500	\$555		
One-Day Registration - Attendees based within 100 miles of Denver - Limited to one day only Monday__ Tuesday__ Wednesday__	\$150	\$150	\$150		
Guest Registration* **Please provide name for guest’s name badge _____	\$300	\$350	\$350		
Single Event Tickets	PRICE	x	QUANTITY	=	AMOUNT DUE
Welcome Reception (Sunday)	\$75 each				
Awards & Recognition Luncheon (Monday)	\$55 each				
Networking Lunch in Exhibit Hall (Tuesday)	\$35 each				
Continental Breakfasts (Mo, Tu, Wed) Each	\$35 per day				
Women’s Initiative Luncheon (Wednesday)	\$35 each				
Closing Gala Dinner (Wednesday)	\$95 each				
*Conference Registration Coupon Codes (e.g. volunteers)					
Please provide your IAAO Conference Registration Coupon Code _____					
TOTAL DUE					

Cancellation & Refund Policy - Guarantees for food service, printing, and space rental cannot be changed by IAAO at the last moment. Requests for refunds will be honored, less a \$150 processing fee, only if received in writing by July 31, 2020. No refunds will be made after July 31, 2020. No refunds are given for no-shows. Send your cancellation notice to Allyson Weber at weber@iaao.org, or mail to:

IAAO Meetings Dept.,
314 W. 10th St., Kansas City, MO 64105
or fax to 816-701-8149.

Registrations ARE transferable for \$50. IAAO will need a completed registration form for the new individual.

Photo/Video Policy - Registrants of IAAO events agree to allow IAAO and its official photographer to photograph or video attendees in the context of the event. Footage captured by may be used in future print and electronic promotional and archival materials.

Conference and Event Code of Conduct Policy – IAAO is dedicated to providing a harassment-free event experience for all attendees and has developed a Code of Conduct for events. Please see IAAO website for complete details.

Electronic Communication – IAAO Partners & Affiliates may send postal communication to you about their products and services. Please let us know your preference on receiving additional electronic communications from IAAO Partners and Affiliates that support this Conference.

PAYMENT (Registrations are not accepted without full payment.)

Check—Please complete this registration form and mail with check or money order, payable to IAAO in US funds, to the IAAO Lockbox at IAAO, PO Box 29900, Dept. 929, Phoenix, AZ 85038-0900. Sending a check may delay your registration 10-14 business days.

Credit Card—Please consider registering and making your payment online at IAAO.org. If you prefer paper registration, please call Allyson Weber at (816) 701-8138 with payment information. DO NOT FAX OR EMAIL CREDIT CARD INFORMATION.

For Credit Card Payment: Call Allyson Weber (816) 701-8138 to provide payment info over the phone