



INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

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CAE ♦ AAS ♦ CMS ♦ RES ♦ PPS ~ PROFESSIONAL DESIGNATIONS

CASE STUDY EXAMINATION PROCTOR REQUEST FORM

This form must be forwarded by the candidate arranging for the proctoring of his/her case study examination to the proctor who has agreed to administer the examination. **The proctor must be designated** unless other **pre-approved** exceptions have been arranged. **The chosen proctor cannot be related to the candidate.** The form should be completed in its entirety **by the proctor.**

Name of Candidate

Candidacy File #

Proctor Information:

Name of Proctor

Designation (Title if not designated)

Jurisdiction/Company

E-mail

Mailing Address (No PO Boxes)

City

State/Province

Zip Code

Phone

I am requesting the Case Study Examination on the following subject be sent to me for proctoring the above named candidate.

FOR EXAM TYPE: Administration Commercial Personal Property Residential

On _____ at _____
Requested Date

Location of examination session

Signature of Proctor

Date

NOTE: *The proctor will receive the exam within one week of the examination date.
Please allow three weeks for processing to ensure exam date.*