

I. Fellows Title Recognition Summary

A. Purpose

The purpose of the IAAO Fellows title is to recognize individuals who have dedicated their career to the development of our profession and or; made exceptional contributions to the Association and the assessment industry. Only those recognized by this process will be entitled to use the FIAAO recognition. The Fellows title recognition allows this honor to be bestowed by a panel of peers (the Fellows Council) who evaluate each nominee individually.

B. Criteria

- Fellows have made exceptional contributions to the profession through activities such as:
- Written articles for IAAO or other industry periodicals, White Papers, pamphlets, magazines, books, etc.
- Served as mentors in the industry.
- Served in leadership positions at the global, national, regional, state, chapter and/or Association levels.
- Promoted IAAO vision and mission.
- Made significant contributions toward the advancement of educational processes.
- Conducted relevant research in the assessment field.

C. Eligibility

To be considered for the Fellows title, a nominee must:

- Have a minimum of 15 years' experience in the assessment industry including 10 years of IAAO membership.
- Be a current member of IAAO in good standing.

D. Limitations

1. The Fellows Council is not obligated to bestow a Fellow or certain number of Fellows in any given year.
2. The decision of the Fellows Council can be appealed to the Executive Board.
3. The Fellow title is valid only for IAAO members in good standing. It shall be written as Name, FIAAO (no periods).
4. If membership lapses, the Fellow title may no longer be used. Following an interruption in membership, if IAAO membership is subsequently reinstated, title status may be reinstated by majority vote of the Fellows Council.

II. Nomination and Curriculum Vitae Requirements

- A.** Nominees are brought forth by the IAAO membership annually and submitted during the awards nominations period. Nominators will submit a brief explanation as to why they feel the nominee meets the requirements to become a Fellow.
- B.** Nominees will complete an online curriculum vitae and submit required attachments as necessary to IAAO.
1. The information required:
 - Name, address, telephone number and e-mail address.
 - IAAO member number and years of membership.
 - Education history.
 - Work history, describing in detail the nominee’s experience and level of responsibility within the assessment industry.
 - A summary, with evidence and specific examples of:
 1. Significant contributions made to the assessment industry beyond IAAO, and how the contributions made a difference (500-word limit).
 2. Significant contributions made to IAAO (250-word limit). Provide specific examples of global, national, state, regional, chapter and Association leadership in the assessment industry.
 3. Significant contributions by the nominee as a mentor to an individual in her or his professional development (250-word limit) if applicable.
 2. Nominees may submit a letter of endorsement from an IAAO chapter, region, state, national or global association signed by a current or past officer, attesting to significant contributions to the assessment profession.
 3. In addition, testimonial letters from assessment professionals may be submitted. Letters should substantiate each of the significant contributions (i.e., to the profession, to IAAO, and/or to individuals), providing specific examples of the applicant’s abilities and accomplishments. No testimonial letter may be longer than 500 words, and no more than five testimonial letters will be considered.

Note: All letters should be signed and addressed to Fellows Council (use IAAO headquarters mailing address). The feedback will only be shared with members of the Fellows Council, Board of Directors and IAAO staff.

4. Nominees will confirm by signature their understanding that:
 - Information submitted will be held in confidence by members of the Fellows Council, Board of Directors and IAAO staff.
 - They may not have been convicted for illegal activity or dismissed by an employer for illegal or unethical behavior.
 - They agree to abide by the IAAO Code of Ethics.
5. Nominees who are not awarded the title of Fellow in a given year may be nominated and considered again in subsequent years.

Successful nominees will be announced in *Fair+Equitable* and recognized at the IAAO Annual Conference.