



**INTERNATIONAL ASSOCIATION of ASSESSING OFFICERS**  
**87<sup>th</sup> ANNUAL INTERNATIONAL CONFERENCE ON ASSESSMENT ADMINISTRATION**  
**Aug. 29 - Sept 1, 2021 – Chicago, Illinois**

**REGISTRATION**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Preferred Name for Badge \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**EMERGENCY CONTACT**

Name \_\_\_\_\_ Phone \_\_\_\_\_

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**SPECIAL NEEDS**

If you have any special needs, please indicate in the space provided below:

Dietary Please List \_\_\_\_\_

Physical Please check here if you require special accommodations to participate.

E-mail a description of your needs by Aug. 13 to Rachel Mense at [mense@iaao.org](mailto:mense@iaao.org). After Aug. 13, we cannot guarantee we can accommodate your request.

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**REGISTRATION TYPES AND FEES**

Please indicate if any of the following apply:  First Time Attendee  Volunteer\*  Speaker

\*Coupon code required on registration form.

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**CONFERENCE NOTES**

Full In-Person registrations provides full access to all events. One Day registration includes all events on that day, except for Closing Banquet on Wednesday. Virtual conference component will include access to a select number of education sessions, networking opportunities, exhibitors/sponsors, and more.

Attendee assumes all risks and accepts sole responsibility for any injury (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that attendee may experience or incur in connection with attending the 87th Annual International Conference on Assessment Administration August 29 – September 1, 2021 (the “Conference”). Attendee hereby releases, covenants not to sue, discharges, and holds harmless the International Association of Assessing Officers (“IAAO”) and its employees, agents and representatives of and from any such claims, including all liabilities, claims, actions, damages, costs, or expenses of any kind arising out of or relating thereto.

Specifically relating to the global COVID-19 pandemic, attendee acknowledges the highly contagious nature of COVID-19 and voluntarily assumes the risk of exposure or infection by attending the Conference, and that such exposure or infection may result in personal injury, illness, disability, and/or death to attendee. Attendee understands that the risk of becoming exposed to or infected by COVID-19 at the Conference may result from the actions, omissions, or negligence of IAAO, its employees, agents and representatives and others who may attend the Conference or their families, colleagues, or others with whom they may have contact. Accordingly, attendee understands and agrees that this release includes any claims based on the actions, omissions, or negligence of IAAO, its employees, agents and representatives, whether a COVID-19 infection occurs before, during or after the Conference.

In addition to all other rules and regulations relating to the attendee’s attendance at the Conference, attendee agrees to comply with all COVID-related procedures that may be implemented by IAAO and the Chicago Hyatt Regency, including, but not limited to, mask-wearing and social distancing requirements and restrictions on certain activities that carry higher COVID-related risk, in order to protect as much as possible the health and safety of all Conference attendees.

REGISTRATION TYPE	EARLY BIRD RATE Through July 16	GENERAL REGISTRATION July 17–Aug. 13	ON-SITE RATE Begins Aug 14	AMOUNT DUE
<b>In-Person Full Registration—Member</b> IAAO Member # _____	\$645	\$770	\$895	
<b>In-Person Full Registration—Non-Member</b> <input type="checkbox"/> <i>Include 2021 IAAO membership at no charge!</i>	\$845	\$970	\$1,095	
<b>Virtual Registration—IAAO Member</b>	\$345	\$595		
<b>Virtual Registration—Non-Member</b>	\$545	\$795		
<b>One-Day Registration—IAAO Member</b> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday*	\$350	\$390	\$420	
<b>One-Day Registration—Non-Member</b> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday*	\$455	\$500	\$555	
<b>Wednesday Lunch - must be a registered attendee to purchase</b> <input type="checkbox"/> <b>Wednesday Women’s Initiative - \$55</b>				
<b>Special Events - additional tickets for purchase by registered attendees</b> <input type="checkbox"/> <b>Sunday Welcome Reception - \$80</b> <input type="checkbox"/> <b>Wednesday Closing Banquet - \$130</b>				
<b>Conference Registration Coupon Codes (e.g. volunteers)</b> Please provide your IAAO Conference Registration Coupon Code _____				
* Closing Banquet not included			<b>TOTAL:</b>	

**Cancellation & Refund Policy** - Guarantees for food service, printing, and space rental cannot be changed by IAAO at the last moment. Requests for refunds will be honored, less a \$150 processing fee, only if received in writing by July 30. No refunds will be made after July 30. No refunds are given for no-shows. Send your cancellation notice to Rachel Mense at [mense@iaao.org](mailto:mense@iaao.org), or mail to: IAAO, Meetings Dept., 314 W. 10<sup>th</sup> St., Kansas City, MO 64105, or fax to 816-701-8149. **Registrations ARE transferrable between in-person and in-person registrations and virtual and virtual registration for \$50 but not between in-person and virtual registrations.** IAAO will need a completed registration for the new individual.

**Photo/Video Policy** - Registrants of IAAO events agree to allow IAAO and its official photographer to photograph them in the context of the event. Footage captured by IAAO’s photographer may be used in future print and electronic promotional and archival materials.

**Conference and Event Code of Conduct Policy** – IAAO is dedicated to providing a harassment-free event experience for all attendees and has developed a Code of Conduct for events. Please see IAAO website for complete details.

**PAYMENT** (Registrations are not accepted without full payment.)

**Check**—Please complete this registration form and mail with check or money order, payable to IAAO in US funds, to the IAAO Lockbox at IAAO, PO Box 29900, Dept. 929, Phoenix, AZ 85038-0900. Sending a check may delay your registration 10-14 business days.

**Credit Card**—Please consider registering and making your payment online at [IAAO.org](http://IAAO.org). If you prefer paper registration, please complete the authorization information below, print and fax it to 816-701-8149.

VISA                       MasterCard                       American Express

Card# Contact Allyson Weber (816-701-8138) with card number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_ CSC Code \_\_\_\_\_

*Your signature below authorizes IAAO to charge the credit card above for the total payment due and acknowledges that you have read and understand the policies noted above.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

2021 Registration Sponsor

