



INTERNATIONAL ASSOCIATION of ASSESSING OFFICERS
83rd ANNUAL INTERNATIONAL CONFERENCE ON ASSESSMENT ADMINISTRATION
Sept. 24–27, 2017 – BALLY’S LAS VEGAS - LAS VEGAS, NV

REGISTRATION

First Name _____ Middle Initial _____ Last Name _____
 Preferred Name for Badge _____
 Employer _____ Title _____
 Address _____
 City _____ State/Province _____ Zip/Postal Code _____ Country _____
 Phone _____ Fax _____ E-mail _____

EMERGENCY CONTACT

Name _____ Phone _____

SPECIAL NEEDS

If you have any special needs, please indicate in the space provided below:

- Dietary Please List _____
- Physical Please check here if you require special accommodations to participate.

E-mail a description of your needs by September 8, 2017 to Rachel Mense at mense@iaao.org. After September 8, we cannot guarantee we can accommodate your request.

REGISTRATION TYPES AND FEES

Please indicate if any of the following apply:

- First Time Attendee
- Volunteer*
- Speaker

*Coupon code required on registration form.

HOTEL ARRANGEMENTS

Do you plan to stay at the host hotel?

- Yes No

CONFERENCE EVENTS

Full Registrations provides full access to all events. One Day registration includes all events on that day, except for Closing Banquet on Wednesday. Guest Registration does not have access to program sessions, or proceedings. Please note which meal functions you plan to attend. **Guest registrations are not for business associates or colleagues.**

	Attendee	Guest
Sunday Exhibit Hall Tour	<input type="checkbox"/>	
Sunday Welcome Reception	<input type="checkbox"/>	<input type="checkbox"/>
Monday Breakfast/Opening Ceremonies	<input type="checkbox"/>	<input type="checkbox"/>
Monday Awards Lunch	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday Networking Breakfast	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday Attendee Appreciation Lunch	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday Breakfast	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday Closing Banquet	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday President’s After Party	<input type="checkbox"/>	<input type="checkbox"/>

REGISTRATION DEADLINES

EARLY BIRDJULY 21th

REGULARSEPTEMBER 8th

ONSITEAFTER September 8th

Save time, register online!

REGISTRATION TYPE	EARLY BIRD RATE Through July 21	GENERAL REGISTRATION July 22–Sept. 8	ON-SITE RATE Begins Sept. 9	AMOUNT DUE
Full Registration—IAAO Member IAAO Member # _____	\$595	\$715	\$830	
Full Registration—Non-Member <input type="checkbox"/> Include 2017 IAAO Membership at no charge!	\$775	\$895	\$1015	
One-Day Registration—IAAO Member <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday	\$325	\$360	\$390	
One-Day Registration—Non-Member <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday	\$360	\$390	\$415	
Guest Registration* **Please provide name for guest's name badge _____			\$250	
Additional Single Event Tickets will be available for purchasing onsite at the registration desk. (included with each Full & Guest Registration)				-
Casino Valuation – Saturday, September 23 <i>Registration must be received by Aug. 1. Minimum of 20, maximum of 50</i> \$125 Member / \$220 Nonmember				
Understanding & Using Comparable Transactions - Wednesday, Sept. 27 & Thursday, Sept. 28 <i>Registration must be received by Aug. 1. Minimum of 20, maximum of 40</i> \$125 Member / \$220 Nonmember				
Exhibit Hall Tour IAAO is offering group tours of the Exhibit Hall on Sunday, Sept. 24 from 5:00-6:00 pm			\$0	YES <input type="checkbox"/>
*Discount Full Conference Registration Coupon Codes (e.g. volunteers) Please provide your IAAO Conference Registration Coupon Code _____				
				Total Due

Cancellation & Refund Policy - Guarantees for food service, printing, and space rental cannot be changed by IAAO at the last moment. Requests for refunds will be honored, less a \$100 processing fee, only if received in writing by Sept. 8, 2017. No refunds will be made after Sept. 8, 2017. No refunds are given for no-shows. Send your cancellation notice to Rachel Mense at mense@iaao.org, or mail to: IAAO, Meetings Dept., 314 W. 10th St., Kansas City, MO 64105, or fax to 816-701-8169. **Registrations ARE transferrable for \$50.** IAAO will need a completed registration for the new individual a registration is being transferred.

Photo Policy - Registrants of IAAO events agree to allow IAAO and its official photographer to photograph them in the context of the event. Footage captured by IAAO's photographer may be used in future print and electronic promotional and archival materials.

Conference and Event Code of Conduct Policy – IAAO is dedicated to providing a harassment-free event experience for all attendees and has developed a Code of Conduct for events. Please see IAAO website for complete details.

PAYMENT (Registrations are not accepted without full payment.)

Check—Please complete this registration form and mail with check or money order, payable to IAAO in US funds, to the IAAO Lockbox at IAAO, PO Box 29900, Dept. 929, Phoenix, AZ 85038-0900. Sending a check may delay your registration 10-14 business days.

Credit Card—Please consider registering and making your payment online at IAAO.org. If you prefer paper registration, please complete the authorization information below, print and fax it to 816-701-8169.

VISA MasterCard American Express

Card # _____ Exp. Date _____

Cardholder Name _____ CSC Code _____

Your signature below authorizes IAAO to charge the credit card above for the total payment due and acknowledges that you have read and understand the policies noted above.

Signature _____ Date _____