

**Table of Contents of the
Constitution, Bylaws and Procedural Rules
of the
International Association of Assessing
Officers**



**Constitution Version December 31, 2011
Bylaws Version April 21, 2012
Procedural Rules Version November 10, 2012
Amendments through July 19, 2014**

INTRODUCTION

Constitution

The IAAO Constitution is the document of empowerment whereby the membership of the Association passes powers and establishes duties to the leadership of the Association. It enables the leadership to establish the procedures and rules, which will govern their own action and to establish subordinate groups that can, within procedural limits set by the leadership, carry out the policies and programs of the Association. The provisions of the Constitution must be followed and cannot be waived or suspended. Amendment of the Constitution can only be accomplished by a vote of the membership.

Bylaws

Bylaws are the important rules that enable an organization to operate in an orderly manner. They are less rigid than constitutional provisions but more rigid than procedural rules. Bylaws are a new component in the operation of IAAO. The sources from which they have been compiled include the IAAO Constitution, the former Policies and Procedures Manual, and the recommendations of the Infrastructure Review Committee's report. Bylaws cannot be waived, suspended, or ignored. Their amendment requires an affirmative vote of at least seventy-five percent (75%) of the total Executive Board members.

The IAAO Bylaws follow essentially the same organizational format as the IAAO Constitution. They describe mandates for proper Executive Board actions regarding membership, meetings, funds, officers, and all other aspects of managing the Association.

Procedural Rules

Procedural Rules are the detailed guidelines for carrying out a specific procedure, policy, or program of the IAAO. These rules are promulgated and maintained by the Executive Board. They are the rules that are to be followed by subordinate groups designated by the Executive Board as the group having the responsibility for implementing and continuing a policy or program of the Association. The Procedural Rules also follow the basic structure and format of the IAAO Constitution. They can be suspended, waived, or amended upon approval of a simple majority of the Executive Board.

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